

# CITY OF BROOKHAVEN, GA

## CITY COUNCIL

J. Max Davis, Mayor

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Rebecca Chase Williams – District 1

Jim Eyre – District 2

Bates Mattison – District 3

Joe Gebbia – District 4

## APPROVED MINUTES

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December 10, 2012

Lupton Auditorium, Oglethorpe University

8:00 PM

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### A) INVOCATION

### B) CALL TO ORDER – Mayor J. Max Davis

- Mayor J. Max Davis called the meeting to order at 8:04 p.m.

### C) ROLL CALL – Acting City Clerk

- Members present: J Max Davis, Rebecca Chase Williams, Jim Eyre, Joe Gebbia

### D) PLEDGE OF ALLEGIANCE – Mayor J. Max Davis

### E) OPENING REMARKS – Mayor J. Max Davis

### F) ANNOUNCEMENTS *(None at this time)*

### G) MINUTES *(None at this time)*

### H) ORGANIZATIONAL AND PROCEDURAL ITEMS

1. **R2012-12-01** – Consideration of a Resolution to Adopt Rules and Procedures for Council Meetings and Public Hearings for the City of Brookhaven, Georgia. – William Riley  
**RESOLUTION NO. R2012-12-01:** A RESOLUTION ESTABLISHING THE FORM AND BASIS FOR CITY COUNCIL MEETINGS AND PUBLIC HEARINGS FOR THE CITY OF BROOKHAVEN, GEORGIA

**Motion and Vote:** Councilmember Rebecca Chase Williams moved to approve R2012-12-01 – A Resolution to Adopt Rules and Procedures for Council Meetings and Public Hearings for the City of Brookhaven, Georgia. Councilmember Jim Eyre seconded the motion. The motion carried unanimously.

### I) CONSENT AGENDA *(None at this time)*

### J) REPORTS AND PRESENTATIONS

- Report from Governor's Commission on Brookhaven – Ben Vinson

### K) UNFINISHED BUSINESS *(None at this time)*

### L) NEW BUSINESS

1. **R2012-12-02** – Consideration of Resolution to Adopt City Charter for the City of Brookhaven, Georgia, Contained within HB 636. – William Riley  
**RESOLUTION NO. R2012-12-02:** A RESOLUTION TO FORMALLY ADOPT THE CITY CHARTER FOR THE CITY OF BROOKHAVEN, GEORGIA

**Motion and Vote:** Councilmember Joe Gebbia moved to approve R2012-12-02 – A Resolution to Formally Adopt the City Charter for the City of Brookhaven, Georgia. Councilmember Jim Eyre seconded the motion. The motion carried unanimously.

2. **R2012-12-03** – **Consideration of Resolution to Appoint William F. Riley as Acting City Attorney for the City of Brookhaven, Georgia.** – Lyn Rosser  
**RESOLUTION NO. R2012-12-03: A RESOLUTION TO APPOINT AN ACTING CITY ATTORNEY FOR THE CITY OF BROOKHAVEN, GEORGIA**

**Motion and Vote:** Councilmember Rebecca Chase Williams moved to approve R2012-12-03 – A Resolution to Appoint William F. Riley as Acting City Attorney for the City of Brookhaven, Georgia. Councilmember Joe Gebbia seconded the motion. The motion carried unanimously.

- *Oath of office administered to William F. Riley*

3. **R2012-12-04** – **Consideration of Resolution to Appoint Lyn Rosser as Acting City Clerk for the City of Brookhaven, Georgia.** – William Riley  
**RESOLUTION NO. R2012-12-04: A RESOLUTION TO APPOINT AN ACTING CITY CLERK FOR THE CITY OF BROOKHAVEN, GEORGIA**

**Motion and Vote:** Councilmember Jim Eyre moved to approve R2012-12-04 – A Resolution to Appoint Lyn Rosser as Acting City Clerk for the City of Brookhaven, Georgia. Councilmember Rebecca Chase Williams seconded the motion. The motion carried unanimously.

- *Oath of office administered to Lyn Rosser*

4. **R2012-12-05** – **Consideration of Resolution Designating the Legal Organ for the City of Brookhaven, Georgia.** – William Riley  
**RESOLUTION NO. R2012-12-05: A RESOLUTION TO DESIGNATE LEGAL ORGANS FOR THE CITY OF BROOKHAVEN FOR OFFICIAL PUBLICATION AND PUBLIC NOTICES**

**Motion and Vote:** Councilmember Joe Gebbia moved to approve R2012-12-05 – A Resolution to Designate The Champion as the Legal Organ for the City of Brookhaven, Georgia. Councilmember Jim Eyre seconded the motion. The motion carried unanimously.

5. **R2012-12-06** – **Consideration of Resolution to Name GIRMA as the Insurance Provider for the City of Brookhaven, Georgia.** – William Riley  
**RESOLUTION NO. R2012-12-06: A RESOLUTION TO ACCEPT GEORGIA INTERLOCAL RISK MANAGEMENT AGENCY (GIRMA) PROPOSAL AND AUTHORIZATION TO EXECUTE NECESSARY DOCUMENT(S)**

**Motion and Vote:** Councilmember Jim Eyre moved to approve R2012-12-06 – A Resolution to Name GIRMA as the Insurance Provider for the City of Brookhaven, Georgia. Councilmember Rebecca Chase Williams seconded the motion. The motion carried unanimously.

6. **R2012-12-07** – **Consideration of Resolution to Borrow Via a Short Term Loan The Aggregate Principal Amount Not to Exceed \$10,000,000.** – Han Choi  
**RESOLUTION NO. R2012-12-07: RESOLUTION AUTHORIZING, AMONG OTHER THINGS, THE BORROWING OF A SHORT TERM LOAN IN THE AGGREGATE PRINCIPAL AMOUNT NOT TO EXCEED \$10,000,000**

**Motion and Vote:** Councilmember Rebecca Chase Williams moved to approve R2012-12-07 – A Resolution to Borrow Via a Short Term Loan in The Aggregate Principal Amount not to Exceed \$10,000,000. Councilmember Joe Gebbia seconded the motion. The motion carried unanimously.

7. ***ACTION ITEM*** – Consideration and Authorization to Issue Request for Proposal (RFP) to Acquire Temporary Office Space Lease Agreement for the General Government of the City of Brookhaven. – Jed Beardsley

**Motion and Vote:** Councilmember Joe Gebbia moved to Authorize Jed Beardsley to Negotiate a Lease Based on Responses from Request for Proposal (RFP) to Acquire Temporary Office Space for the General Government of the City of Brookhaven. Councilmember Jim Eyre seconded the motion. The motion carried unanimously.

8. ***ACTION ITEM*** – Consideration and Authorization to Issue Request for Proposal (RFP) to Acquire Permanent Office Space to House the Municipal Court Lease Agreement. – Jed Beardsley

**Motion and Vote:** Councilmember Rebecca Chase Williams moved to Prove the RFP in Order to Proceed with the Preparation of a Lease to Acquire Permanent Office Space to House the Municipal Court of the City of Brookhaven. Councilmember Jim Eyre seconded the motion. The motion carried unanimously.

9. ***ACTION ITEM*** – Consideration and Authorization to Issue Request for Proposal (RFP) to Hire Executive Search Firm to Identify Candidates for City Manager. – Todd Lantier

**Motion and Vote:** Councilmember Jim Eyre moved to Table until the Next Specially Called Meeting the Action Item – Consideration and Authorization to Issue Request for Proposal (RFP) to Hire Executive Search Firm to Identify Candidates for City Manager. Rebecca Chase Williams seconded the motion. The motion carried unanimously.

10. ***ACTION ITEM*** – Consideration and Approval of Governor’s Commission’s Recommendation on Contract and Task Order Awards. – Mayor Davis & William Riley

**Motion and Vote:** Councilmember Joe Gebbia moved to Approve the Acceptance of the Contract and Issuance of the Task Order to the Proposed IT Provider (InterDev) as Designated in the Governor’s Commission Recommendations. Rebecca Chase Williams seconded the motion. The motion carried unanimously.

11. **Discussion and Determination of Next City Council Meeting.** – Mayor J. Max Davis

**Result:** The next City Council meeting was tentatively planned for Wednesday, December 12, 2012, at 7:00 p.m. at St. Martin’s Episcopal School in the Atrium.

**M) OTHER BUSINESS** (*None*)

**N) PUBLIC COMMENTS** (*Public comments were provided*)

**O) EXECUTIVE SESSION** (*Not needed*)

**P) ADJOURNMENT**

**Motion and Vote:** Councilmember Jim Eyre moved to adjourn the meeting. Councilmember Joe Gebbia seconded the motion. The motion carried unanimously. The meeting adjourned at 9:14 p.m.